my industry training

Certificate III in Carpentry

CPC30220

COURSE OUTLINE

- LEARN
- DEVELOP SKILLS
- LEAD
- SUCCEED



www.myindustrytraining.com.au

COURSE OUTLINE: CPC30220 - Certificate III in Carpentry

Dear Student, Parent/Guardian,

Welcome to My Industry Training!

Thank you for choosing to undertake your training with us. This course outline provides important information about your qualification, including what you will learn, how your training will be delivered and assessed and the opportunities available upon completion.

Please read this course outline and the Student Handbook before commencing your training, as both documents contain important information to support your learning journey.

01 / DISCOVER YOUR COURSE

What will you learn?

CPC30220 Certificate III in Carpentry is a nationally recognised trade qualification designed to develop the practical skills and knowledge required to work as a carpenter in residential and commercial construction.
Throughout the course, participants develop skills in using carpentry tools and equipment, interpreting building plans, setting out structures, constructing floors, walls and roofs, and installing building components. Training also covers workplace safety, construction measurements, material calculations, communication and safe working practices.
This qualification provides a pathway towards becoming a qualified carpenter and developing a career in the construction industry.

02 / YOUR OUTCOMES

What can you achieve?

On successful completion of the course, students can achieve:

- **Nationally Recognised Qualification:** CPC30220 Certificate III in Carpentry.
- **Trade Qualification:** Develop the competencies required for carpentry work in residential and commercial construction.
- **Future Career Pathways:** Opportunities for employment and apprenticeship opportunities.

PLEASE NOTE: *Apprenticeship completion, licensing and other occupational requirements are subject to the applicable state or territory requirements.*

03 / TRAINING PATHWAYS

Choose the pathway that suits you

My Industry Training offers different pathways towards completing CPC30220 Certificate III in Carpentry, depending on your employment, experience and individual circumstances.

1 **FULL-TIME APPRENTICESHIP**

Complete your qualification while working with an employer under a registered apprenticeship. Develop practical carpentry skills through paid employment, supported by flexible theory training and workplace assessment.

2 **SCHOOL-BASED APPRENTICESHIP**

Begin your carpentry apprenticeship while completing secondary school. Combine paid employment, formal training and school studies through an approved school-based apprenticeship arrangement.

3 **RECOGNITION OF PRIOR LEARNING (RPL)**

Already have substantial carpentry experience? Your existing skills and knowledge may be assessed and recognised towards the qualification, potentially reducing the amount of additional training required.

04 / HOW YOU WILL LEARN

Flexible, workplace-based training

Training combines theoretical learning with practical carpentry activities in real workplace environments.

My Industry Training delivers flexible training designed to fit around employment and apprenticeship commitments, without scheduled block-release training.

01: LEARN – Develop your knowledge

Complete theory activities through the online student portal, covering construction safety, building practices, materials, plans and carpentry techniques.

02: PRACTISE – Build your practical skills

Develop hands-on carpentry skills through workplace activities with your employer, using industry tools, materials and equipment.

03: COMPLETE – Demonstrate your competency

Complete theory and practical assessments to demonstrate the skills and knowledge required for each unit of competency.

04: PROGRESS – Work towards your qualification

Progress through your training plan, complete all required competencies and work towards achieving your nationally recognised trade qualification.

Units of competency

CPC30220 Certificate III in Carpentry consists of 34 units of competency, 27 core and 7 elective units.

- **CPCCCA2002** Use carpentry tools and equipment
- **CPCCCA2011** Handle carpentry materials
- **CPCCCA3001** Carry out general demolition of minor building structures
- **CPCCCA3002** Carry out setting out
- **CPCCCA3003** Install flooring systems
- **CPCCCA3004** Construct and erect wall frames
- **CPCCCA3005** Construct ceiling frames
- **CPCCCA3006** Erect roof trusses
- **CPCCCA3007** Construct pitched roofs
- **CPCCCA3008** Construct eaves
- **CPCCCA3010** Install windows and doors
- **CPCCCA3016** Construct, assemble and install timber external stairs
- **CPCCCA3017** Install exterior cladding
- **CPCCCA3024** Install lining, panelling and moulding
- **CPCCCA3025** Read and interpret plans, specifications and drawings for carpentry work
- **CPCCCA3028** Erect and dismantle formwork for footings and slabs on ground
- **CPCCCM2006** Apply basic levelling procedures
- **CPCCCM2008** Erect and dismantle restricted height scaffolding
- **CPCCCM2012** Work safely at heights
- **CPCCCO2013** Carry out concreting to simple forms
- **CPCCOM1012** Work effectively and sustainably in the construction industry
- **CPCCOM1014** Conduct workplace communication
- **CPCCOM1015** Carry out measurements and calculations
- **CPCCOM3001** Perform construction calculations to determine carpentry material requirements
- **CPCCOM3006** Carry out levelling operations
- **CPCCWHS2001** Apply WHS requirements, policies and procedures in the construction industry
- **CPCWHS3001** Identify construction work hazards and select risk control strategies

Elective units:

- **CPCWHS1001** Prepare to work safely in the construction industry
- **CPCCOM1013** Plan and organise work
- **CPCCCM2002** Carry out hand excavation
- **CPCCSF2004** Place and fix reinforcement materials
- **CPCCCA3027** Set up, operate and maintain indirect action powder actuated power tools
- **CPCCCA3012** Frame and fit wet area fixtures
- **CPCCCA3014** Construct and install bulkheads

06 / APPRENTICESHIP REQUIREMENTS

How your apprenticeship works

Apprentices complete their training while employed under a registered apprenticeship arrangement.

→ APPRENTICESHIP REGISTRATION

Participants undertaking the qualification through an apprenticeship must be signed up to a registered carpentry apprenticeship through an Australian Apprenticeship Support Network provider.

→ WORKPLACE EXPERIENCE

Develop practical skills through genuine carpentry activities with your nominated employer. On-the-job learning is recorded throughout your training.

→ TRAINING & ASSESSMENT

Work with your trainer and employer to demonstrate the required skills and progress through your individual training plan.

→ DURATION

The standard apprenticeship duration is four (4) years. Existing skills, experience and demonstrated competency may allow training to be fast-tracked where appropriate.

→ SCHOOL-BASED APPRENTICESHIPS

School-based apprentices combine secondary school studies, paid employment and formal training through an approved apprenticeship arrangement.
A school-based arrangement typically involves an average of at least 7.5 hours of paid work per week, with 375 hours of paid employment each year, and requires school support.

07 / ASSESSMENT

How assessment works

Participants complete a combination of practical and theory-based assessments throughout their training.

Practical assessments involve demonstrating carpentry skills through workplace activities, including setting out, framing, roofing, installing building components and working safely with construction tools and materials. Theory assessments evaluate knowledge of construction practices, workplace safety, measurements, plans and industry requirements.

Assessment may include practical observations, workplace evidence, knowledge questions and other assessment activities relevant to the units of competency. Where an employer cannot provide the opportunity to demonstrate specific practical skills, My Industry Training may arrange additional gap training at its training facility.

08 / RECOGNITION OF PRIOR LEARNING (RPL)

Have existing carpentry experience?

Recognition of Prior Learning (RPL) is an assessment pathway for individuals who have already developed relevant skills and knowledge through employment, previous training or industry experience. Rather than repeating training in skills you already possess, you may be able to demonstrate your existing competency through an RPL assessment.

1. **DISCUSS YOUR EXPERIENCE**
   Contact My Industry Training to discuss your previous carpentry employment, training and practical experience.
2. **PROVIDE SUPPORTING EVIDENCE**
   Evidence may include work records, photographs of completed projects, previous qualifications, references and other relevant documentation.
3. **COMPLETE YOUR ASSESSMENT**
   An assessor reviews your evidence and may require additional questions, practical demonstrations or workplace verification.
4. **IDENTIFY ANY TRAINING GAPS**
   If further evidence or competency development is required, additional assessment or training arrangements may be discussed.

PLEASE NOTE: *RPL is not automatic. Participants must provide sufficient evidence to demonstrate competency against the relevant unit requirements.*

Getting ready for your training

ENTRY REQUIREMENTS

There are no formal entry requirements specified in the national qualification. However, participants must meet the requirements of their chosen training pathway.

Apprentices must be registered under an approved carpentry apprenticeship arrangement.

Participants are expected to have access to a computer or suitable device and an internet connection, meet the minimum language, literacy and numeracy requirements for the course, and provide a valid Unique Student Identifier (USI) and appropriate identification.

CONSTRUCTION SAFETY & PPE

Participants must hold a current, valid Construction Safety White Card (CPCWHS1001) before undertaking construction work and comply with all workplace health and safety requirements.

Participants may also be required by their employer to provide their own Personal Protective Equipment (PPE), which may include:

- Steel-capped safety boots
- Hard hat
- Safety glasses
- Hearing protection
- Face mask or respirator
- High-visibility clothing
- Any additional PPE required by the workplace

STUDENT SUPPORT

Additional learning and assessment support is available. Participants are encouraged to contact My Industry Training if they have concerns about entry requirements, learning difficulties or individual support needs.

Our team can discuss appropriate strategies and support arrangements to assist throughout training.

Funding Eligibility

CPC30220 Certificate III in Carpentry is offered through funded apprenticeship training arrangements for eligible Queensland participants. Course fees depend on individual funding eligibility, concession status and apprenticeship arrangements.

Training Arrangement	Non-Concessional	Concessional
Standard course fee (non-funded)	$10,000	$10,000
User Choice Apprenticeship	$1,707.20	$682.88
School-Based Apprenticeship	$0	$0
Free Apprenticeships for Under 25s	$0	$0

Standard Course Fee

$10,000 – Non-Funded Training

Participants who are not eligible for government funding may undertake the qualification through fee-for-service arrangements.

User Choice Apprenticeship

$1,707.20 Non-Concessional / $682.88 Concessional

Eligible Queensland apprentices may receive government-subsidised training through the User Choice program.
The listed student contribution fee is based on the standard course structure and can be split across the four-year apprenticeship. To be eligible, participants must:

- Be aged 15 years or older and no longer enrolled at school.
- Be currently employed as a Queensland apprentice under a registered training contract in an eligible apprenticeship qualification.
- Not be enrolled in another qualification, including one that is on hold or deferred, whether government-funded or not.
- Not have exceeded two government-funded apprenticeships or traineeships within a 10-year period.
- Be a permanent resident of Queensland.
- Be an Australian or New Zealand citizen, an Australian permanent resident, or hold an eligible visa.

School-Based Apprenticeship

$0 – Eligible School-Based Apprentices

Eligible Queensland school students may undertake a registered school-based carpentry apprenticeship with no student contribution fee. To be eligible, students must:

- Be enrolled in Year 10, 11 or 12 at a Queensland school.
- Have entered into a registered training contract for a qualification funded by the Queensland Government.
- Not be concurrently enrolled in another qualification funded by the Department.
- Not have previously exhausted their school-based apprenticeship or traineeship funding entitlement, which is limited to one funded school-based apprenticeship or traineeship.
- Not be an international secondary exchange student.
- Have a genuine interest in pursuing a vocational occupation after school.

Free Apprenticeships for Under 25s

$0 – Eligible Apprentices Under 25

Eligible Queensland apprentices may access fully subsidised training through the Free Apprenticeships for Under 25s program. To be eligible, participants must:

- Be aged under 25 when commencing or recommencing their eligible apprenticeship.
- Be currently employed as a Queensland apprentice under a registered training contract.
- Be undertaking a high-priority apprenticeship qualification approved for funding under the program.
- Have commenced or recommenced their apprenticeship between 1 January 2021 and 30 June 2027.
- Undertake training with a Queensland Government-approved Skills Assure Supplier.

Eligible apprentices who turn 25 during their apprenticeship can continue receiving fee-free training until completion.

YOUR ENROLMENT CHECKLIST

- **Read** this course outline and the Student Handbook
- **Choose** the training pathway that suits your circumstances.
- **Check** your apprenticeship, funding or RPL eligibility.
- **Complete** the enrolment form and provide all required information.
- **Ensure** you have a valid Unique Student Identifier (USI).
- **Provide** your apprenticeship details or relevant RPL evidence, where applicable.
- **Review** your training plan and assessment requirements.
- **Contact** our team if you need additional learning support.